



PT. DEVI PRASAD CHOUBEY GOVT. COLLEGE SAJA

District- Bemetara Chhattisgarh

Registered Under Section 2(F) & 12(B) of UGC Act

Affiliated to Hemchand Yadav University, Durg, C.G.

Saja

12/05/23

Internal Quality Assurance Cell (IQAC)

Action taken Report 2022-23

The Internal Quality Assurance Cell (IQAC) of Government College Saja has played a pivotal role in quality assurance strategies and processes. Since its establishment, IQAC has been instrumental in promoting a culture of quality and excellence within the institution.

Contributions :- 1. Development of Quality Policy: IQAC has facilitated the development of a quality policy that aligns with the institution's vision and mission.

2. Establishment of Quality Objectives: IQAC has helped set quality objectives that are specific, measurable, achievable, relevant, and time- (SMART).


3. Implementation of Quality Assurance Processes: IQAC has ensured the implementation of quality assurance processes in various aspects of institutional functioning, including academic and administrative processes.

4. Conducting Academic and Administrative Audits: IQAC has conducted regular audits to ensure compliance with quality standards and identify areas for improvement.

5. Faculty Development Programs: IQAC has encourage faculty to participate in faculty development programs to enhance teaching and learning outcomes.

6. Student Feedback Mechanism: IQAC has established a student feedback mechanism to ensure that student voices are heard and valued.

7. Collaboration with Stakeholders: IQAC has fostered collaboration with stakeholders, near-by community, and alumni, to ensure relevance and applicability of academic programs.


प्राचार्य
पं० देवीप्रसाद चौबे
श्री श्री देवीप्रसाद चौबे महाविद्यालय सजा
जिला बemetara (छ.ग.)



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Minutes of Meeting of IQAC

Date: 06/07/2022

Agenda:

1. Cleaning of the building for NAAC pear team visit
2. Construction of a boundary wall and painting outer wall of building
3. Formation of a new committee for IQAC

IQAC Committee Members

Dr. IP Dinkar - Incharge Principal and members are - Dr. S. Barsakle ,Dr. VL Dewangan , Irfan Ali, Shobha Patel, Shrijal Sharma, Bhoj Ram ,Gemlata sahu ,Jyoti Kaushal, Hitesh Verma

Shri Amit Sahu – Administrators


Shri Paras Sinha – JBS President

Shri Kanhaiya Sahu - alumni

Sri Prashant Kumar, Ku deeksha - Student

Proceedings:

1. Cleaning of the building: - Discussion on the current state of the building and the need for thorough cleaning. Decision to hire a professional cleaning agency to clean the building
2. Construction of a boundary wall:- Discussion on the necessity of a boundary wall for security and privacy purposes. Decision to construct a wall around the premises. Allocation of funds and identification of a contractor for the same
3. Formation of a new committee for IQAC:- Discussion on the need for a new committee to oversee the quality assurance processes - Decision to form a new committee after NAAC Accreditation.


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Minutes of Meeting of IQAC

Date: 12/10/2022

Agenda:

1. Preparation for NAAC Peer Team Visit.
2. Maintenance of documents and Records of all the department.
3. Prepare for Mock team visit.

Proceedings:

1. Preparation for NAAC Peer Team Visit: Discussion on the upcoming visit of the NAAC Peer Team. to prepare all necessary documents and records. Allocation of tasks to teachers and employees to complete the preparation.
2. Maintenance of Documents and Records-Discussion on the importance of maintaining accurate and up-to-date documents and records. Give of tasks to teachers and employees to maintain the documents and records.

IQAC Committee Members


Dr. IP Dinkar - Incharge Principal and members are - Dr. V. L. Dewangan- Co-ordinator Dr. S. Barsakle , Irfan Ali, Shobha Patel, Shrijal Sharma, Bhoj Ram ,Gemlata sahu ,Jyoti Kaushal, Hitesh Verma

Shri Amit Sahu – Administrators

Shri Paras Sinha – JBS President

Shri Kanhaiya Sahu, Shri Chitra Kumar - alumni

Prashant Kumar, Ku deeksha - Student


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Minutes of Meeting of IQAC

Date: 07/01/2023

Agenda:

1. Reviews of NAAC accreditation grade by Criteria vises
2. Identification of Areas for Improvement

Proceedings:

Describe to revise the criteria to align with the changing needs and expectations.

Identify of areas that require improvement, including research and innovation.

Strategies for improve academic, cultural, and administrative processes.

IQAC Co-Ordinator address the meeting and congratulate all the members to get Grade B by accreditation .

IQAC Committee Members are-


Dr. IP Dinkar - Incharge Principal and members are - Dr. V. L. Dewangan- Co-ordinator Dr. S. Barsakle , Irfan Ali, Shobha Patel, Shrijal Sharma, Bhoj Ram ,Gemlata sahu ,Jyoti Kaushal, Hitesh Verma

Shri Amit Sahu – Administrators

Shri Paras Sinha – JBS President, Shri Brijendra verma

Shri Chitra Kumar - alumni

Prashant Kumar - Student


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Minutes of Meeting of IQAC

Date: 08/05/2023

Agenda:

1. Make Remedial classes for slow learner of all departments.
2. Cleanliness of college premises.
3. Awareness program for admission of girls students.
4. Grievance Redressal

Proceedings:

Discussion on the need for remedial classes for slow learners in all departments.

Importance of maintaining a clean and hygienic college premises, to conduct regular cleanliness drives, to promote admission of girl students in the college, make rally in near-by village for beti bachao –beti padhao and conduct awareness programs.


Need for an effective grievance redressal mechanism.

Following members was presented

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Shri Amit Sahu – Administrators

Shri Paras Sinha – JBS President ,Munendra Tiwari


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