



# PT. DEVI PRASAD CHOUBEY GOVT. COLLEGE SAJA

District - Bemetara (C.G.)

Registered Under Section 2(F) & 12(B) of UGC Act

Affiliated to Hemchand Yadav University, Durg


email- [govtcollegesaja@gmail.com](mailto:govtcollegesaja@gmail.com), Website- [www.govtcollegesaja.in](http://www.govtcollegesaja.in)

S.No. ....

Date .....

## Consolidate report of IQAC minutes of the meeting

- ✓ Notice board display and maintain .
- ✓ Design College Website Monitoring of College Website and regular updating.
- ✓ Development a Systems for proper disposal of Solid liquid bio-medical waste.
- ✓ Enhancement of using of LED lights for saving electricity in college.
- ✓ Regular Green Practices and Development green land Scalping in College campus and organize eco Friendly activity.
- ✓ Feed back Collection from Stake holder such as student, alumni and performing its analysis .
- ✓ Installation of disabled friendly ramps with rail.
- ✓ Mansion code of conduit for Student Teachers, Principal of Non teaching Staff.
- ✓ Creation of mission, Vision of College For open display.
- ✓ C.C. T.C Camera Salvation for safety Purpose of Students.
- ✓ Enchantment of women Safety measures, under equality and sensitization activities in the college.
- ✓ Keeping Recodes and documents files related to the appointment of temporary teachers and guest lecture.
- ✓ Regular Meetings and minutes of the meetings and Planning of the action to be taken.
- ✓ Regular Inspection of college cleanness of toilets and classroom,
- ✓ Timely Completion of syllabus curriculum and co- Curricular activity in college as per academic calendar.
- ✓ Good governance related action were enhances in the college to Promote team work inclusive environment and harmony in the college.

  
प्रचारक,  
प. देवी प्रसाद चौबे शास. महाविद्यालय  
साजा, जि.- बेमेतरा (छ. प्र.)



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Session (2018-19)

email- govtcollegesaja@gmail.com, Website- www.govtcollegesaja.in

Internal Quality Assurance cell (IQAC)

date- 27-08 2018

Agenda and minutes of the meeting

Date .....

## Agenda-

- 1 Design college website and update on it
2. enhancement of safety related tools.

## Minute-

- Installation a C.C. T.V. camera in college for safety Purpose of college and student.
- College website design and make it update.
- Installation of RO Drinking Water in Science building.
- Repair of rain water harvesting system in college campus.

Following members were presented in the meeting.

Dr. I.P. Dinkar	Incharge Principal
Dr. Vijaylaxmi Dewangan	Co-ordinator
Dr. Sarojani Bharsakle	
Paras sinha	
Dhanesh Rajak	

प्रचार्य,

प. देवी प्रसाद चौबे शास. महाविद्यालय

बाजा. जि - बemetara (क. ग.)



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email- govtcollegesaja@gmail.com, Website- www.govtcollegesaja.in  
Session (2018-19)

Internal Quality Assurance cell (IQAC)

No. 30-11-2018

date-

Date .....

Agenda and minutes of the meeting


Agenda-

To analysis the activities done by IQAC and proposed plan for the future.  
minutes of the meeting

IQAC has informed that

1. Student union election of oath taking ceremony
2. Reformation of tutor ward committee.
3. Conducting Remedial Classes as per the college time table.
4. Repair done of rain water Harvesting.
5. Purchasing and providing adequate furniture in college.
6. Repairing and white washing of the college boundary wall.
7. Providing New water cooler for drinking water facility in the college .
8. Following member were present in the meeting.

Dr. I.P. Dinkar	Incharge Principal
Dr. Vijaylaxmi Dewangan	Co-ordinator
Dr. Sarojani Bharsakle	
Paras sinha	
Dhanesh Rajak	
Ravendra Soni	
Surendra Patle	

  
प्राचार्य,  
१. देवी प्रसाद चौबे शास महाविद्यालय  
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Session (2018-19)

No. ....  
Internal Quality Assurance cell (IQAC)  
12-02-2019

Date .....  
date-

Agenda and minutes of the meeting

Agenda-


Proposed plan for the future.

Minutes of the meeting

Discussion about the implementation of previous Session proposed Plan.

- 1- College website to be updated.
- 2- Discuss about the career guidance.
- 3- Discuss about the competitive exam of students. develop overall Personality the student various curricular and extra curricular activities to be planed department wise.

Dr. I.P. Dinkar	Incharge Principal
Dr. Vijaylaxmi Dewangan	Co-ordinator
Dr. Sarojani Bharsakle	
Paras sinha	
Dhanesh Rajak	
Aaditya narayan	
Surendra Patle	

  
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Session (2019-20)

S.No. ....

Internal Quality Assurance cell (IQAC)

Date  
date- 09-07-2019

Agenda and minutes of the meeting


Agenda-

To analysis the activity done by IQAC

Minute of the meeting -

- It was decided to distribute feedback form to post graduate student and after collection it to be analyzed by the IQAC.
- Anti Ranging committee was instructed to take the steps for online registration of the students for new session
- All the department are given the format the result analysis and instructed to prepare it as soon as result will be declared and also to take proper action .
- MOU with the sumudayk swasth Kendra Saja for regular interaction

Dr. I.P. Dinkar	Incharge Principal
Dr. Vijaylaxmi Dewangan	Co-ordinator
Dr. Sarojani Bharsakle	
Paras sinha	
Dhanesh Rajak	
Aaditya narayan	
P L Markande	

  
Dr. I.P. Dinkar,  
Incharge Principal,  
Pt. Devi Prasad Choubey Govt. College Saja,  
Bemetara (C.G.)



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Session (2019-20)

S No. ....

Date .....

Date 5-10-19

Agenda and minutes of the meeting

**Agenda- 1-** To conduct induction program.


- 1- To sign memorandum of various different organization
- 2- Prepare work plan for new session.
- 3- Present the minute of previous meeting,
- 4- Discussion about the other subject with the permission of chairperson

Minutes of the meeting

IQAC has informed that

1. C.C. T. V camera installed in college campus
2. Benches are provide to library
3. RO drinking water stilted in campus
4. Various works were finalized for the upcoming activities for new session
5. Prepare organized guest lecture and contractual lecture
6. Make different committee for various work
7. Prepare academic calendar for new session
8. Conduct Remedial class to identify the slow lamer
9. Purchasing and providing adequate furniture
10. Preparing for NAAC evaluation and make committee for its

Dr. I.P. Dinkar	Incharge Principal
Dr. Vijaylaxmi Dewangan	Co-ordinator
Dr. Sarojani Bharsakle	
Shiv Sahu	
Dhanesh Rajak	
Aaditya narayan	

  
प्राचार्य,  
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उत्तरा, जि.- बेमेतरा (स. व. १)



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Session (2019-20)

S.No. ....

Agenda and minutes of the meeting

Date .....

Date 03-01-2020


Agenda

Discussion on the NAAC criteria and update the meeting minutes

Minutes of the meeting

- Updating & completion of Remedial Classes of all department as per college time table
- Providing New water cooler
- Dr. V.L. Dewangan convened the meeting
- Suggestion for more MOU for nearby villages
- Principal Suggested on initiatives new activity under IQAC
- Organized annual day and prize distribution program .
- Organized cultural sports and other activity
- Wi Fi made available in college campus.

Dr. I.P. Dinkar	Incharge Principal
Dr. Vijaylaxmi Dewangan	Co-ordinator
Dr. Sarojani Bharsakle	
Shiv Sahu	
Paras Sinha	
Aaditya narayan	

  
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Session (2020-21)

S.No .....

Internal Quality Assurance cell (IQAC)

date- 06-08-2020

Date .....

Agenda and minutes of the meeting

Agenda-

Work Distribution for NAAC assessment & Plan proposed by IQAC for  
Minutes of the meeting

1. College website to be Updated.
2. Distribution of work of NAAC Criteria wise to preparation of evaluation of college.
3. To establish counseling center for student.
4. To organized basic computer training program for teachers and students .

Dr. I.P. Dinkar	Incharge Principal
Dr. Vijaylaxmi Dewangan	Co-ordinator
Dr. Sarojani Bharsakle	
Dhanesh Rajak	
Paras Sinha	
Aaditya narayan	

प्रधान,  
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Session (2020-21)

S.No.

Internal Quality Assurance cell (IQAC)

Date .....

date- 21-10-2020

Agenda and minutes of the meeting

Agenda-

Work Distribution for NAAC assessment & ONLINE Classes

Minutes-

1. College website to be Updated.
2. Suggest to Online classes conduct by teachers and make PPT for easy learning.
3. Organize Covid 19 check up camp for staff and students.
4. Distribution of work of NAAC Criteria wise to preparation of evaluation of college.

Dr. I.P. Dinkar	Incharge Principal
Dr. Vijaylaxmi Dewangan	Co-ordinator
Dr. Sarojani Bharsakle	
Dhanesh Rajak	
Paras Sinha	
Aaditya narayan	

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